



**AIR WORKS INDIA (ENGINEERING) PRIVATE LIMITED**  
**REGD. OFFICE: MUMBAI INTERNATIONAL AIRPORT GATE NO. 8, SANTACRUZ (EAST)**  
**MUMBAI-400029, MAHARASHTRA, INDIA**  
**CIN: U74210MH1986PTC040889**

**NOTICE OF THE ANNUAL GENERAL MEETING**

**NOTICE** is hereby given that the 35<sup>th</sup> Annual General Meeting ('AGM') of the members of Air Works India (Engineering) Private Limited ('the Company') will be held at 05:00 p.m. (IST) Thursday, 30<sup>th</sup> September 2021 through Video Conference ('VC')/Other Audio-Visual means ('OAVM') to transact the following business:

**ORDINARY BUSINESS:**

1. Consideration and Adoption of the Audited Standalone Financial Statement of the Company for the financial year ended 31st March 2021, the Auditor's Report thereon and the Board's Report thereto.

To consider and, if thought fit, to pass, with or without modifications the following resolution as an Ordinary Resolution:

**"RESOLVED THAT** the Audited Standalone Financial Statement of the Company comprising of Balance Sheet as on 31st March 2021, Statement of Profit & Loss for the year ended on that date along with the Cash Flow Statement as at 31st March, 2021 and the Explanatory Notes annexed to, or forming part of any document referred above, the Auditor's Report thereon and the Board's Report thereto, as circulated to the Members, be considered and adopted."

2. Consideration and Adoption of the Audited Consolidated Financial Statement of the Company for the financial year ended 31st March, 2021 and the Auditor's Report thereon.

To consider and, if thought fit, to pass, with or without modifications the following resolution as an Ordinary Resolution:

**"RESOLVED THAT** the Audited Consolidated Financial Statement of the Company comprising of Consolidated Balance Sheet as on 31st March 2021, Consolidated Statement of Profit & Loss for the year ended on that date along with the Consolidated Cash Flow Statement as at 31<sup>st</sup> March, 2021 and the Explanatory Notes annexed to, or forming part of any document referred above and the Auditor's Report thereon, as circulated to the Members, be considered and adopted."

By order of the Board of Directors of Air Works India (Engineering) Pvt. Ltd.

CIN : U74210MH1986PTC040889

Air Works India (Engineering) Pvt. Ltd., Plot No. 40, Sector 18, Gurgaon 122001, Haryana, India  
T: +91 124 4642200 | F: +91 124 4642 250 | www.airworks.aero

Place: Gurgaon  
Date: 08<sup>th</sup> September, 2021

**Sd/-**  
Deepak Goyal  
Company Secretary  
M. No. ACS18961  
Address: Plot No. 40, Sector - 18  
Gurgaon -122001

## NOTES:

1. In compliance with the provisions of the Ministry of Corporate Affairs ('MCA') General Circular No. 02/2021 dated January 13, 2021 and MCA General Circular No.20/2020 dated May 5, 2020 read together with MCA General Circular Nos. 14 & 17/2020 dated April 8, 2020 and April 13, 2020 respectively, the Company will be conducting this 35<sup>th</sup> Annual General Meeting ('AGM') through video conferencing or other audio visual means ('VC'/'OAVM') without physical presence of the members at a common venue. The deemed venue of the AGM shall be the Registered Office of the Company.
2. Since this AGM is being held through VC/OAVM, physical attendance of members has been dispensed with. Accordingly, the facility for appointment of Proxy to attend and cast vote for the members at this AGM is not available and hence the proxy form and attendance slip are not annexed to this Notice. However, pursuant to the provisions of Section 112 and 113 of the Companies Act, 2013, Corporate members may appoint authorized representatives to attend the AGM through VC/OAVM and participate thereat and cast their votes.
3. The members attending the AGM through VC/OAVM shall be counted for the purpose of reckoning the quorum under Section 103 of the Companies Act, 2013 read with Articles of Association of the Company.
4. Corporate members intending to send their authorized representatives to attend the meeting are requested to send to the Company at [deepak.goyal@airworks.in](mailto:deepak.goyal@airworks.in), a certified copy of Board resolution authorizing their representative to attend and vote on their behalf at the meeting.
5. Members are requested to notify their change of their email address, if any to the Company immediately.
6. In line with the MCA Circulars, the notice of the AGM along with all the documents referred therein are being sent only by electronic mode to those Members whose e-mail addresses are registered with the Company.
7. The Register of Directors and Key Managerial Personnel and their shareholding and Register of Contracts or arrangements in which Directors are interested maintained as per the requirement of the Companies Act, 2013 and other relevant documents referred to in this Notice of AGM will be available for inspection by the members.
8. The members can join the AGM in the VC/OAVM made 15 minutes before and after the scheduled time of the commencement of the meeting by following the procedure mentioned in the Notice.
9. In the line with the MCA Circulars, the notice calling the AGM has been uploaded on the website of the Company at [www.airworks.aero](http://www.airworks.aero).
10. In case any member requires any further clarification on the proposed resolutions, they can submit their questions in advance on the email address at [deepak.goyal@airworks.in](mailto:deepak.goyal@airworks.in).
11. As the AGM is being held through VC/ OAVM, the route map is not annexed to this Notice.
12. Members are requested to carefully read the Instructions for attending the AGM mentioned hereunder:

**INSTRUCTIONS FOR MEMBERS FOR ATTENDING THE AGM THROUGH VC/OAVM ARE AS UNDER:**

- (a) The invitation to join the meeting will be sent to the members on their registered email addresses along with the Notice of the AGM. The members may attend the AGM by following the link sent to their registered email address.
- (b) The facility for joining the AGM shall open 15 minutes before the scheduled time for commencement of the AGM and shall be closed after the expiry of 15 minutes after such schedule time.
- (c) Please note that Participants Connecting from Mobile Device or Tablets or through Laptop connecting via Mobile Hotspot may experience Audio/Video loss due to fluctuations in their respective network. It is therefore recommended to use stable Wi-Fi or LAN Connection to mitigate any kind of aforesaid issues.
- (d) During the meeting, members may cast their votes on the proposed resolution by show of hands and in case the poll is demanded, the members may send their decision at [deepak.goyal@airworks.in](mailto:deepak.goyal@airworks.in) from their registered email address.
- (e) The helpline number for joining the meeting through Electronic mode will be provided in the meeting invitation which will be sent to the members.

By order of the Board of Directors of  
Air Works India (Engineering) Pvt. Ltd.

**Sd/-**  
Deepak Goyal  
Company Secretary  
M. No. ACS18961  
Address: Plot No. 40, Sector - 18  
Gurgaon -122001

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